

**Wisconsin High School Field Hockey Association  
Directory, Constitution and By-Laws  
2020 Table of Contents as of December 2019 End of Season Meeting**

Section	100	School Administrative Directory
		<b><u>Constitution of the WHSFHA</u></b>
Section	201	Preamble
	204	Name
	206	Purpose
	213	Membership
	218	Executive Committee
	227	<b>Officers</b>
	231	Association Commissioner
	239	Association President
	247	Association Scheduler
	249	<b>Protocol for scheduling and designation of teams into divisions</b>
	254	Association Assigner of Officials
	262	Fiscal Matters
	265	Responsibilities of Conference Athletic Directors
		<b><u>By-Laws of the WHSFHA</u></b>
Section	268	<b>Rules Governing Schools and Coaches Through-out the Year</b>
	273	Conference Champions
	277	Protests
	281	Postponements, Schedule Adjustments, and Forfeitures
	285	<b>Sportsmanship</b>
	291	<b>Field Hockey By-laws</b>
	292	<b>Dates for 2020 season</b>
	295	<b>JV Post season opportunities</b>
	302	<b>Regulations/Schedules</b>
	312	<b>Eligibility</b>
	318	Safety
	324	<b>Uniforms</b>
	332	<b>Contest Guidelines</b>
	341	Awards
	345	All-Conference Selection
	349	Statistics Used for All-Conference Selection
	350	State Tournament Guidelines
	355	<b>State Tournament Timeline and host site information</b>
	359	<b>Overtime procedures for state tournament games</b>
<b>100</b>		<b>WHSFHA Member Schools' Directory and WHSFHA Staff Directory</b>

**201 Preamble**

202 The organization of high schools comprising the Wisconsin High School Field Hockey Association has been developed to provide a means of coordinating field hockey activities in interscholastic matters among the schools named.

203 Application of purposes and rules governing activity of this association has been provided in the framework of this constitution. The welfare of the students in the schools involved shall always be the major consideration in conducting any association activity.

**204 Name**

205 The name of this organization of these high schools shall be the Wisconsin High School Field Hockey Association (WHSFHA).

**206 Purpose**

207 To provide a vehicle to conduct association activities related to field hockey.

208 To promote the field hockey interests of the students.

209 To develop a sense of unity in all matters pertaining to association activities.

210 To arrange schedules for all levels, to set dates, and formulate policies related to the sport of field hockey.

211 To provide a structure for determining awards and recognition in the sport of field hockey.

212 To promote good sportsmanship and to foster the development of good citizenship, responsibility and positive human relations on the part of competing schools and spectators.

**213 Membership**

214 Membership will include high schools only. Each member school is represented by the school Athletic Director from each respective school.

215 New members: High schools in good standing and offering field hockey, may apply for membership in the WHSFHA. A two-thirds vote of the current membership is needed for approval. Application requests should be submitted to the Commissioner.

216 Charter members of the WHSFHA were Arrowhead, Brookfield Academy,

University Lake School, University School of Milwaukee. WHSFHA member schools include the charter member schools in addition to Divine Savior Holy Angels, Kettle Moraine/Mukwonago/Catholic Memorial, Living Word and Trinity Academy. Lake Country Lutheran is a cooperative school with University Lake School.

217 Wisconsin High School Field Hockey Coaches' Association is an advisory board to the Executive Committee consisting of the Member Schools' Coaches. They will review and make by-law recommendations, vote for All-Conference.

**218 Executive Committee**

219 The Executive Committee consists of one Athletic Director from each school with each having one vote, plus the Association Commissioner, who shall act as secretary, but has no vote by virtue of the office.

220 Function – the Executive Committee shall employ a Commissioner who shall be charged with responsibilities outlined in section 231.

221 The Executive Committee may adopt, repeal, amend, rescind, suspend, and waive all rules and regulations governing the WHSFHA.

222 The Executive Committee will provide oversight for the role of President School, Commissioner, Official Assigner, Scheduler and any other roles deemed necessary for the administration of the Association.

223 The adoption of the field hockey schedules at all levels by the WHSFHA shall constitute binding contracts upon the member schools. Individual contracts need not be completed.

224 Executive Committee meetings are to be held a minimum of one time per year in December. Additional meetings are to be held as needed. The agenda for each meeting will be distributed to members of the Executive Committee by the Commissioner prior to the meeting.

225 No official action can be concluded without a quorum present at the Executive Committee meeting. This quorum would be made up of two-thirds of the member schools.

226 All meetings will be conducted in the procedure outlined in Robert's Rules of Order.

**227 Officers**

228 The Executive Committee shall have one officer who will be known as the President of the Association.

229 The term of office for the President will be two years.

230 The rotation of the President position will be as follows:

-2018-2019 Brookfield Academy  
-2019-2020 Brookfield Academy  
-2020-2021 Arrowhead High School  
-2021-2022 Arrowhead High School  
-2022-2023 University Lake School  
-2023-2024 University Lake School  
-2024-2025 University School Milwaukee  
-2025-2026 University School Milwaukee  
-2026-2027 Divine Savior Holy Angels  
-2027-2028 Divine Savior Holy Angels  
-2028-2029 Kettle Moraine  
-2029-2030 Kettle Moraine  
-2030/2031 Trinity Academy  
-2031-2032 Trinity Academy  
-2032-2033 Brookfield Academy  
-2033-2034 Brookfield Academy

**As WHSFHA member schools** are added, they will be inserted into the rotation prior to Arrowhead.

### 231 Association Commissioner

232 Selection or Renewal – the Executive Committee shall employ an Association Commissioner whose performance shall be reviewed annually. The Commissioner shall serve a term of one year from January 1<sup>st</sup> to December 31<sup>st</sup> and be renewed yearly.

233 The Commissioner will be in charge of running the coaches' end of season and all-conference meeting, along with the Athletic Directors' end of season meeting.

234 The Commissioner will update the School Administrative Directory found in Section 100, type up minutes from the coaches' meeting, the Athletic Directors' meeting and update the WHSFHA Constitution and bylaws.

235 The Commissioner is responsible for posting the standings of the teams during the season.

236 The Commissioner is responsible for seeding the Varsity State Tournament and giving that information to each school.

237 The Commissioner is responsible for ordering the Varsity Conference Trophy as well as All-Conference medals and certificates. The President's school will be responsible for paying the bill and dividing the cost among all schools.

238 The Commissioner is responsible **to work with the President** for ordering and distributing Rule Books to each school and the official assigner to distribute to coaches and officials.

**239 Association President**

240 The President will be one of the member school's Athletic Directors and will hold the presidency for two years. The rotation can be found in section 230.

241 The President will be present at both the head coaches' meeting and the Athletic Directors' meeting.

242 The President's school will be in charge of all financial matters for the Association including paying for all rule books, tournament officials and the awards. **The President is also responsible to pay the Commissioner, the officials' scheduler and the game scheduler.**

243 The President's school will bill each school at the end of the season to cover all costs associated with the Association.

244 The President will prepare and mail payment for all officials for the State tournament and assess fees equally to each varsity school.

245 The President, or WHSFHA designee, will award the State Tournament Trophy at the State Tournament.

246 The President will be in charge of the random draw for placement of schools into the schedule every two years.

**247 Association Scheduler**

248 The Executive Committee shall hire a scheduler who will take the draw of schools for the order of games and determine the dates games will be played after schools give a list of dates they cannot play.

249 Protocol for the designation of teams in each division and for building the Varsity and JV schedules each year.

- a. The designation of teams in each division will be an action item every year at the Athletic Directors' End of Season Meeting in December.
- b. The Varsity will play a 3x round robin (the second year of the two-year schedule will balance out H/A); games vs. VR will be considered non-conference (NOT counted in standings); DSHA VR and Arrowhead VR WILL play DSHA Varsity and Arrowhead Varsity. The two VR teams will play everyone in each division once, but they will NOT play in the State Tournament.
- c. The schedule will be based on a randomly drawn order, just as is done in every other varsity team sport.

- d. The JV schedule will be impacted by how many teams each school can sponsor and this is driven by the numbers of players who sign up from year to year.
- e. The JV division will play a double round robin; the two VR teams will play each team in the JV division once, but it will NOT count in the standings.

Designation of teams in divisions for the 2020 season

Varsity Division

Arrowhead Varsity  
 Brookfield Academy  
 DSHA Varsity  
 ULS/Kettle Moraine  
 USM

Junior Varsity Division

Arrowhead JV  
 Brookfield Academy JV  
 DSHA JV  
 DSHA Red  
 DSHA White  
 USM JV

Varsity Reserve Division (Non-conference)

Arrowhead VR  
 DSHA VR

- f. Draw for the 2019 and 2020 schedules:
  - 1 – Brookfield Academy
  - 2 – ULS/KM
  - 3 – USM
  - 4 – DSHA
  - 5 – Arrowhead
  - 6 – Arrowhead VR
  - 7 – DSHA VR

- 250 The WHSFHA member schools are expected to declare to the WHSFHA scheduler how many teams they will be sponsoring in competition for the subsequent year by the end of the day on **Friday March 6<sup>th</sup>, 2020**. Teams will be placed into either the Varsity Division or the JV Division of play at the Athletic Directors’ End of Season Meeting in December. The **March 6<sup>th</sup>, 2020** deadline date is when schools must confirm the actual numbers of teams they will sponsor for the subsequent year.
- 251 Each team will be allowed to play a maximum number of 20 playing dates (tournaments, even if over two or more days, will count as one playing date). The State Tournament series is not included in these 20 dates. The WHSFHA does not sponsor any post season JV events. (See article 295).
- 252 The scheduler will place all conference games into r-school and make all changes until the schedules are published.
- 253 The scheduler shall be notified of any proposed changes that will be made to the schedule. Changes may only be proposed by the Athletic Director of a member school, unless respective AD(s) designate a person to have such authority for their school. Changes need to go to scheduler then

commissioner, then officials' assigner. No other school representatives shall have the authority to change or cancel a game.

#### **254 Association Assigner of Officials**

- 255 The Executive Committee shall hire an Officials' Assigner to handle the placement of officials for all Association and State Tournament series games.
- 256 The Assigner will make sure that all officials assigned have viewed the annual Field Hockey rules book, passed the rules test found at <http://usafielddhockey.com/umpires/certifications-docs-and-forms> and encourage each official to attend a training session.
- 257 The Assigner will enter all officials to the r-School website and update as needed throughout the season.
- 258 The Assigner will make every effort to have two officials on all Varsity games and as many JV Division games as possible.
- 259 When possible, a new official will work with a seasoned official.
- 260 During the regular season, the home team is responsible for payment of the officials (please see 262 for pay scale).
- 261 During the State Tournament series, the Association President will pay the officials and costs will be divided among all participating schools. Beginning with the 2019 season, officials MUST be UFH certified to be considered for State Tournament assignments.

#### **262 Fiscal Matters**

- 263 Each WHSFHA member school will pay an equal portion of the WHSFHA Commissioner's, Scheduler and Assigner's pay. Additional fees will be prorated based on the number of teams each school enters in the League. This would include expenses for rule books, Varsity State Tournament officials, official scorer and awards.
- 264 Officials fees for all Association games will be as follows:
  - A. When there are two officials present, each shall be paid:
    - \*These fees were raised for the 2019 season.
    - a. Varsity game: \$65.00\*
    - b. JV game: \$55.00\*
  - B. When there is only one official present, they shall be paid:
    - a. Varsity game: \$75.00
    - b. JV game: \$60.00
  - C. Three (3) Officials for the Varsity State tournament Championship game shall be paid \$70.00\* per official. Each official MUST be UFH certified to be considered for State Tournament assignments.
    - \*These fees were raised for the 2019 season.
  - D. Official scorer for state tournament championship game is paid \$50.00\*.
    - \*These fees were last raised for the 2012 season.

E. Effective beginning with the 2019 season, for Varsity Reserve games, officials will be paid based on the VR's opponent; they will be paid Varsity level pay when playing a Varsity team and the JV rate when playing a JV team; they will be paid the Varsity level when playing each other.

## **265 Responsibilities of Association Athletic Directors**

266 Each Athletic Director will be responsible to attend the end of season meeting and any other meetings as scheduled.

267 Each Athletic Director will be in charge of the Association for a two year term.

## **268 Rules Governing Schools and Coaches Throughout the Year**

269 The National Federation of State High School Associations rules will be followed unless there are specific exceptions as noted in the by-laws.

270 The start of the season will correspond with week 7 on the WIAA schedule and practice may officially begin on the Monday of week 7, no sooner, unless approved by the executive committee. **The start of the 2020 season will be Monday, August 10<sup>th</sup>, 2020.**

271 During the summer, field hockey teams may have 5 contact days, as defined in the WIAA Rules and Regulations for summer contact. The 5 contact days must be the same for all levels within the field hockey program. Head coaches must notify their Athletic Director of the dates they will be using as contact days for the summer.

272 All off-season camps, clinics and other opportunities for coaching contact during the school year must be open to all Wisconsin field hockey players. The head coach must send information on the opportunity to all other member schools' coaches detailing dates, times and location of the opportunity at the same time of the initial publication to their own school.

## **273 Conference Champions**

274 The Varsity Division team with the most points at the end of the regular season will be declared the Conference Regular Season Champion. Points are awarded based on the regular season record as follows:

- Win = 3 points
- Tie = 1 point
- Loss = 0 points

275 If two or more teams tie, they will be declared Conference Co-Champions.

276 There is no declaration of a JV Conference Champion. The purpose of the JV programs are to be developmental in nature.

## **277 Protests**

- 278 The officials and opposing coach must be made aware of the protest by the Head coach before leaving the game site.
- 279 The Commissioner must be notified of a protest within 24 hours by phone and in writing within 72 hours. Coaches must protest by both phone and in writing.
- 280 The Commissioner will investigate the protest and inform all members of the outcome. During the investigation process, it is recommended that the Commissioner communicate with the head coaches of the schools involved, the officials who refereed the game in question, and the respective member school Athletic Directors. The results of the investigation should be put in writing to the officials, respective head coaches, and the respective Athletic Directors.

**281 Postponements, Schedule Adjustments, and Forfeitures**

- 282 Only the Athletic Director of the Home school may postpone a contest due to poor field conditions. A decision should be made by 2:00.
- 283 Should weather conditions at the home or guest school be such that, in the judgment of the Athletic Director, students may not leave the community, the event will be postponed. A decision should be made by 2:00.
- 284 When an Association school closes due to inclement weather, all contests scheduled that day will also be canceled.

**285 Sportsmanship:**

- 286 The WHSFHA will host a preseason meeting for all coaches and officials to review rules, by-laws, and expectations of sportsmanship. This meeting will be held at the school of the WHSFHA President. The preseason meeting for the 2019 season will be held on **Wednesday, August 7<sup>th</sup>, 2019** at **Arrowhead High School** starting at 7:00 PM.
- 287 When a conflict arises between coaches, the complaining coach will contact the coach(es) with whom the complaint is against. If at all possible, the issue should be resolved among the coaches. If this does not happen, the Athletic Directors of each school will become involved.
- 288 Mercy rule: If at halftime, a margin of 6 or more goals exists between opposing teams, the clock will run for the second half. Running clock will not be used in 1<sup>st</sup> half regardless of score differential.
- 289 The designated Spectator area will be on the opposite side of the field from the team benches. Spectators should not be allowed to be behind the end lines on either end of the field.

290 During games, spectators, fans, parents and other non-game management personnel shall remain on the spectator side of the field. School representatives, such as currently contracted coaches, managers, Athletic Directors, and medical staff can be in team bench areas.

## 291 Field Hockey By-Laws

- 292 Dates for the 2020 season  
Friday, March 6, 2020 Lock-in deadline for declaration of teams & conflict dates  
Friday, April 17, 2020 Deadline date for rough draft 2019 schedule  
Friday, May 1, 2020 Deadline for schools to get to scheduler with questions & concerns  
Wednesday, August 5, 2020 Preseason sportsmanship meeting for coaches & officials at Arrowhead High School 7PM  
Tuesday, September 8, 2020.....First day of practice  
Tuesday, September 15, 2020.....First day of regular season games  
Saturday, October 10, 2020.....Final date for regular season games  
Monday, October 12, 2020....Quarter Final games at highest seeded teams  
Wednesday, October 14, 2020...State semi-final games at Uihlein Park 5 & 7PM  
Saturday, October 17, 2020...State Championship game at Hart Park 2:30PM  
Wednesday, October 21, 2020...Head Coaches' End of Season Meeting @ Arrowhead High School 7PM  
Wednesday, December 2, 2020...Athletic Directors' End of Season Meeting @ Arrowhead High School 11:30AM
- 293 Earliest day for practice – Tuesday, September 8, 2020
- 294 If necessary a play-in game for the varsity tournament will be played on the Saturday prior to the 1<sup>st</sup> round of the tournament as designated by the WHSFHA scheduler.
- 295 No JV Post season conference sponsored event. The WHSFHA will not sponsor any post season JV events. All member schools are encouraged to participate in end of season JV events that might be sponsored by non-WHSFHA entities. Each school can determine whether or not they want their teams to participate in post season non-WHSFHA JV opportunities.
- 296 Round 1 of State Tournament – Monday, October 12, 2020 higher seed hosts.
- 297 Round 2 of State Tournament – Wednesday, October 14, 2020 Doubleheader @ Uihlein Park 5 & 7PM.
- 298 Championship Game – Saturday, October 17, 2020 at Hart Park 2:30PM.

- 299 End of season meeting – **Wednesday, October 21, 2020 at Arrowhead High School 7PM.** The purpose of this meeting is to review the by-laws and to vote for All-Conference.
- 300 **Wednesday, December 2, 2020** – Athletic Directors end of season meeting at **Arrowhead High School** 11:30AM. The purpose of this meeting is to review recommendations from the Coaches', designate divisional assignments and to review the Constitution and By-laws.
- 301 The Commissioner or Association President have the authority to call for a special meeting to take care of any unfinished or new business that may arise.

### **302 Regulations/Schedules**

- 303 Field Hockey shall be governed by the National Federation of State High School Associations rules, **as well as WIAA rules and regulations governing eligibility of players.**
- 304 The **HOME** school shall provide all game management personnel. This includes game manager, security, official scorer located at the 50 yard-line. The association shall provide all officials.
- 305 The **HOST** school shall provide a clearly marked field.
- 306 The **HOME** school shall provide two acceptable game balls.
- 307 Each team will be responsible for their own first aid kit and ice.
- 308 The **HOME** team is responsible for contacting the Milwaukee Journal/Sentinel at (414-224-2310) immediately following the varsity game to report the results. Each team is responsible for contacting their local paper.
- 309 If a team is considered the "Home" team and is playing at another site, it is the responsibility of the "host" school to have the field ready, but it is the "home" team's responsibility to provide all workers, supervision and pay the officials.
- 310 Athletic Directors will provide JV, Varsity reserve, and Varsity rosters upon request by athletic directors of other schools.
- 311 Both schools shall provide results after each game to the Association Commissioner immediately following the game.

### **312 Eligibility**

- 313 All players at each level of play must be enrolled as high school students at their respective high school or an approved co-op school in grades 9-12. **The WHSFHA follows the WIAA's eligibility rules for all transfers.**
- 314 The WHSFHA will field requests for co-op teams to be approved by 2/3 vote of the member schools. These requests should only be made to secure the survival of the school's program. Applications and reapplications (every two years) need to be submitted by the date of the December Athletic Directors' meeting. Co-ops will be reviewed annually.
- 315 It is the intent and hope of the WHSFHA that each school will strive to develop as many players as possible. When possible, players should not be playing on two or more different teams or levels. However, the WHSFHA also realizes that schools are often shorthanded with numbers of players. For that reason, during the regular season games, players will be allowed to play on more than one level of play during the same day, either Varsity or JV, i.e. a player could play the entire Varsity game and then play the entire JV game if the numbers of players warrants in order to play the scheduled games. It is also noted that whenever a player plays at more than one level of play in the same day, the coach of that player(s) must be responsible not to over extend the player(s) physical capabilities and fitness levels. It is also expected that if a coach decides that their school has a need to play a player at more than one level of play during the same day that the coach has the responsibility to notify the opposing school's coach.
- 316 Schools with more than one Varsity team must set their rosters at the beginning of the season. Players may not move between teams during the season.
- 317 Varsity team rosters are capped at 24 players for the varsity tournament. Varsity tournament rosters must be submitted to the commissioner by midnight of the last Friday of the regular season.

### **318 Safety**

- 319 The host team is responsible for safety issues regarding weather and field conditions prior to the start of all games. It is up to the discretion of the host team's Athletic Director and Coach to make a decision to postpone a game due to adverse weather. When such a decision is made, the host team is responsible for notifying the other school, the officials and scheduler.
- 320 Once the official(s) arrive on the field, they can be a part of the discussion with the home school head coach and/or Athletic Director as the discussion relates to whether or not to start the game because of unsafe weather conditions.

- 321 Once the game starts, the officials are responsible to decide when to call a game due to poor weather conditions.
- 322 In a double-header, if the first game goes into overtime, the officials and coaches for the second game should decide prior to the start of the second game if or how much to shorten the game before the game begins.
- 323 It is strongly recommended that all teams, whether hosting or traveling, should have their own medical kit, water and ice.

### **324 Uniforms**

- 325 Players shall comply with all National Federation rules concerning equipment. The uniform rule may be waived as requested by member schools. If schools cannot comply with NFHS rules they must notify the commissioner as to why they cannot comply. If a waiver is granted, then the commissioner will notify member schools.
- 326 The HOME team shall wear white colored jerseys and solid, knee-length; the VISITORS shall wear dark colored jerseys and solid, knee-length dark colored socks. **Socks and shin guards must be visible. Hats and mittens/gloves may be worn.**
- 327 Uniforms shall be numbered on both the front and back according to National Federation rules.
- 328 **Single-colored short or long-sleeved shirt undershirts may be worn under the uniform top. HOME team undershirts must be white; VISITOR undershirts must match the color of the jersey or be black or a dark color. All players who choose to wear an undershirt must wear the same color as her teammates.**
- 329** Goalkeepers shall wear different color uniform top as her teammates with a visible number.
- 330** Goalkeepers must wear a wraparound throat protector/neck guard.

### **332 Contest Guidelines**

- 333 All Varsity games will begin at 4:15 PM. On the first Monday in October, if a JV game follows, the Varsity game will begin at 3:45. JV games will begin 10 minutes after the Varsity games.
- 334 Varsity will play **four 15-minute periods with stoppage times of two minutes between the first and second quarters and the third and fourth quarters with a 10-minute halftime; No additional timeouts will be allowed; JV will play four 12-minute periods with one minute between the first and second quarters and the third and fourth quarters with a 5-minute halftime.**

- 335 The halves of the JV game can be shortened as agreed upon by the officials and coaches prior to the start of the game to accommodate darkness.
- 336 Warm-ups can begin when teams arrive and the field is ready. If a team arrives late, they will get a minimum of 15 minutes of field time for warm-up. Please arrive on time when possible so the JV game is not affected.
- 337 If a regular season Varsity game ends in a tie, one ten minute sudden victory overtime period will be played in which each team will reduce their playing field to 7 (6 players and 1 goalie). A coin toss will determine ball possession or direction of attack. The visiting team will call all coin tosses. No additional time-outs are granted and only one substitution is awarded except in the case of injury. If the game is still tied after the ten minute overtime, the game will end in a tie.
- 338 If a regular season JV game ends in a tie, NO overtime will be played. The game will end in a tie at the end of regulation play.
- 339 It is recommended, not mandated, that each regular season game have two people at the scorer's table. One person will score the game and one person will time the game. The home team is responsible for providing the workers. These workers shall be trained by the school and asked to remain neutral while performing their duties.
- 340 Each host school should have a copy of the WHSFHA by-laws and a copy of the NFHS Field Hockey Rule Book at the scorer's table for each game. The head coaches will prepare a "cheat sheet" for scorers and timers to assist workers at the scorer's table.

**341 Awards**

- 342 Conference standings will be kept by the Association Commissioner for both the Varsity and JV Divisions. The commissioner will distribute updated results and standings minimally on a weekly basis.
- 343 The WHSFHA will purchase individual medals for the first and second team All-Conference award winners, as well as certificates for the Honorable Mention award winners.
- 344 The WHSFHA will purchase the championship and runner-up trophies and medals for the State Championship teams.

**345 All-Conference Selection**

- 346 All-Conference selection will take place the night of the Head Coaches' end of season meeting.

347 Each coach will provide a list of conference statistics and the name of each player nominated on the form before the deadline established by the league Commissioner. Please note section 349 for an example of statistics.

348 ALL-CONFERENCE SELECTION PROCESS: All Head Coaches are expected to plan to attend the end of season meeting. If any head coach cannot attend then one person from that head coach's respective school should be designated by either the head coach who cannot attend or by the athletic director from that school. Only head coaches, or designated school representative, can nominate and vote in the selection process.

Nominations: Head coaches from any varsity team can nominate any players from their team they believe have played, during the current season, at a high level of play that is worthy of consideration for 1st team team honors only. There is no limit to the number of nominations a coach can make from their respective teams. Players that coaches want considered for 2nd team or Honorable Mention should not be nominated at this time.

Selection by Position: There will be 11 players selected to the 1<sup>st</sup> team and 11 players to the 2<sup>nd</sup> team. Honorable mention will be any players that have received a vote by a WHSFHA head coach during the selection process outlined below. The 11 player all-conference teams will consist of 6 offensive, 4 defensive players, and 1 goalie.

Selection process: Offensive Players: The 1st team all conference offensive players will be selected first by ballot at the All-conference meeting. Any players nominated for the 1st team who do not make the 1st team will automatically be placed into nomination for the 2nd team along with any players coaches want to nominate for 2nd team all-conference who were not nominated for 1st team all-conference consideration. Then the 2nd team all conference offensive players will be nominated and selected at the EOS meeting. Each coach will be allowed to discuss each of the players on their team for All-conference consideration. Any nominated offensive players who received a vote, but did not make either of the 1st or 2nd teams, will be recognized as honorable mention.

Voting process for offensive players: As there will be 6 offensive players selected to the 1st and 2nd team. The conference commissioner will distribute the list form of nominated players for the 1st team all conference offensive player position. All head coaches will vote for the offensive players, but they cannot vote for players from their respective teams. Each head coach, or designated school representative, will then rank order 7 offensive players that have been nominated by giving 10 points to the player they believe is the best offensive player, then 9 points to the next player, then 7 points to the next, and so on descending to their last ranking of 1 point to the player they believe is the 6th best offensive player nominated. The conference commissioner will then tally the votes. The 6 offensive players who receive the most votes will be designated as

the 1st team all conference offensive players, with one remaining player to be determined at the EOS meeting.

Any offensive players who were nominated but did not make the 1<sup>st</sup> team will automatically be placed into nomination for consideration for the last slot on the 1<sup>st</sup> team or for the 2<sup>nd</sup> team All-conference at the offensive player position. At this time any head coach, or designated school representative, can put additional offensive players into nomination for 2<sup>nd</sup> team all conference at the offensive player position. The coaches will then repeat the voting process outlined above for the rest of the 1<sup>st</sup> team and entire 2<sup>nd</sup> team at the meeting.

**BREAKING TIES:** This process for breaking ties will be used any time we have a tie for the 6<sup>th</sup> player at either 1<sup>st</sup> or 2<sup>nd</sup> all-conference offensive players, or the 4<sup>th</sup> player at either 1<sup>st</sup> or 2<sup>nd</sup> all-conference defensive players, or the 1<sup>st</sup> goalie at either 1<sup>st</sup> or 2<sup>nd</sup> team all-conference. Ties for the 1<sup>st</sup> through 5<sup>th</sup> ranked offensive players will not be broken unless there is a tie that means we would have over 6 offensive players, or 4 defensive players, or 1 goalie respectively. If there is a tie for the last all-conference position the tie will be broken by a vote by all head coaches without a player involved in the tie. If the tie is between two players then the head coaches not involved with the tie will have a secret ballot vote for one player. The player with the most votes will be given the last all-conference position. If there are 3 or more layers involved in the tie then the head coaches not involved in the tie will rank the players who are tied in a descending order, i.e., using 5 points for the player they rank the highest and 3 and 1 in descending order. The player with the most votes will be designated to the last all-conference position in question.

**Defensive players:** The next step will be to select the 1<sup>st</sup> team defensive players using the same process outlined above for offensive players. Then the 2<sup>nd</sup> team defensive players will be selected along with recognition of honorable mention defensive players who received a vote but did not make either the 1<sup>st</sup> or 2<sup>nd</sup> team.

For the defensive player position the voting will be the same as for the offensive players except that the coaches will give 10 points to the player they believe is the best defensive player, then 8 points to the next best, then 6 points to the next best and so on until they have awarded 3 points to the player they believe is the 5<sup>th</sup> best defensive player in the conference.

The conference commissioner will tally the votes and the 4 players who have the highest number of points will be named to the 1<sup>st</sup> team all-conference. Any players who were nominated for 1<sup>st</sup> team consideration who did not earn 1<sup>st</sup> team honors will automatically be put forth for consideration for the last slot on the 1<sup>st</sup> team or the 2<sup>nd</sup> team all-conference. Head coaches can now nominate any other defensive players they believe worthy for consideration. The same voting process will be used to select

the 2<sup>nd</sup> team defensive players. Any players who received a vote but did not earn selection to the 2<sup>nd</sup> team will be considered honorable mention.

**Goalie:** The commissioner will distribute the names of goalies who have been nominated for 1<sup>st</sup> team. Each head coach, our designated school representative, will vote for 1<sup>st</sup> team goalie by awarding 3 points to the goalie they believe is the best and then 1 point to the goalie they believe is the next best. The commissioner will tally the votes and the goalie receiving the most votes will be the first team goalie.

Any goalies nominated for 1<sup>st</sup> team will automatically be placed into consideration to be the 2<sup>nd</sup> team goalie. Any head coach, or designated school representative, may place additional goalies to be placed into consideration to be selected as the 2<sup>nd</sup> team goalie. Each coach will be allowed to discuss each of the players on their team for All-conference consideration. The commissioner will tally the votes and the goalie receiving the most votes will be the second team goalie. Any other goalies receiving votes will be considered honorable mention.

**349 Statistics to be used for consideration of players to be selected as all-conference:**

At previous coaches' meetings there were good discussions about which statistics should be used to help coaches assess players' abilities. It has been recognized that different coaches will have different opinions about which statistics should be kept, and equally important is how the statistics are kept.

Selection should be based on performance in the WHSFHA that season, not on a player's performance from previous years or play outside of the WHSFHA league play.

Accurate statistics can be a useful tool to help coaches in the selection process.

It is believed that the coaches should agree on which statistics should be used and then how to accurately assess and record statistics.

During our discussions the following statistical categories should be considered:

- Goals scored
- Assists
- Save Percentage

**350 State Tournament Guidelines**

351 At the conclusion of regular season play, all Varsity Division teams will be entered into the WHSFHA State Tournament. **As we have 5 teams in the**

Varsity Division for 2020, there will NOT be a play in game prior to the quarterfinals on Monday, October 12, 2020.

- 352 The varsity teams will be seeded into a single-elimination tournament bracket based on their regular season results.

Points will be awarded for each game (3 points for a win, 1 point for a tie, 0 points for a loss.) In the event of a tie for purposes of tournament seeding, the criteria to break the tie is as follows:

1. Head to Head competition
2. Goals allowed between the tied teams only (not the entire division)
3. Win vs Loss record versus the top teams in Division 1 starting in rank order from #1 seed.
4. Draw

- 353 Single games hosted by the higher seed will be played at 4:00. Additional time needs to be scheduled to allow for potential overtime games.

- 354 The Championship game will be hosted by the member schools of the WSHSA under the direction of the League Commissioner along with support from the WHSFHA President's school.

**355 State Tournament Timeline and host site information.**

1. There will be no lead-in games for the 2020 State Tournament.
2. State quarter final games will be hosted by the teams with the highest seeded records on Monday, October 12, 2020 starting at 4:00 PM.
3. State semi-final games will be hosted at Uihlein Park on Wednesday, October 14, 2020 at 5 & 7PM.
4. The state championship game will be played on Saturday, October 17, 2020 at Hart Park at 2:30PM.

- 356 The WHSFHA will pay for and provide the officials, scorers, clock operator, Public address announcer, trophies, and medals.

- 357 It is the responsibility of the schools involved in the State Championship final to provide crowd control supervision for their school.

- 358 Varsity tournament rosters, with a maximum of 24 players, will be locked at midnight of the day of the last regular season game.

**359 Overtime procedures for State Tournament games:**

1. After the tournament game ends in a tie, the officials will meet with both coaches at the scorer's table to go over overtime procedures.
2. A coin toss will determine pass-back possession and sides of the field.

3. There will be 5 minutes between the end of regulation play and the the beginning of the first sudden victory overtime period.
4. Overtime will be played with 7 players to a side: 6 field players and one goalie.
5. If necessary, there will be two 10 minute overtime periods with a 2 minute break between the first and second overtime period.
6. Each team will be allowed 1 substitution during each overtime period, with the only exception being in the case of injury. If substitution is not used in the 1<sup>st</sup> overtime period, it will NOT carry over into the 2<sup>nd</sup> overtime period.
7. We will follow the USA Field Hockey Shoot-out Competition Rules. See attachment for details.



[office] 719.866.4567 [fax] 719.632.0979  
[website] usafielddhockey.com  
[address] 1 Olympic Plaza Colorado Springs, CO 80909

## USA Field Hockey Shoot-out Competition Rules

1. Players from each team take a one-on-one shoot-out alternately against the goal keeper of the other team making a total of 10 shoot-outs. Five (5) players from each team will take the shoot-out in the sequence nominated and communicated by the team to the umpires on duty before the start of the penalty shoot-out competition. Players are chosen by their respective team manager from those listed on the team entry form for that particular match except as excluded hereunder.
2. The umpires, in conjunction with the tournament committee will choose the goal to be used. If not in tournament play, the umpires will decide solely.
3. A coin is tossed. The team which wins the toss has the choice to take or defend the first penalty shoot-out.
4. The team scoring or awarded the most goals is the winner and the competition ceases once an outright winner is determined.
5. During a shoot-out competition, all persons who appear on the team entry form and who are entitled to sit on the team bench for that match are permitted to enter the field of play but only in the area outside the 23m area used for the shoot-out. The goalkeeper of the team taking a shoot-out may be on the goal-line outside the circle if so directed by the umpire. A player who is authorized by an umpire or technical official to take or defend a shoot-out may enter the 23m area for that purpose.
6. A player who has been excluded permanently (red card) from the field of play during that same match, cannot take part in a shoot-out competition.
  - a. A player on a yellow card at the end of the game **may participate in the shootout.**
7. The shoot-out is completed under the following conditions:
  - a. 8 seconds has elapsed;
  - b. the attacker scores a goal;
  - c. the attacker commits an offence;
  - d. the goalkeeper commits an offence in which case the shoot-out is re-taken;
  - e. the goalkeeper commits an intentional offence, in which case a penalty stroke is awarded;
  - f. the ball goes out of play over the back-line or side-line; this includes the goal keeper intentionally playing the ball over the back-line.
  - g. if a penalty stroke is awarded as specified above, it is taken by the two players involved in the shoot-out concerned unless either is incapacitated or suspended. The penalty stroke will take place before the next available shoot-out takes place. All normal penalty stroke rules apply.
8. If during a shoot-out competition a player (either an attacker or goalkeeper is suspended, that player takes no further part in the shoot-out competition and, unless a defending goalkeeper, cannot be replaced. If the defending goalkeeper is suspended, a replacement can be nominated to take part in the shoot-out competition from players listed on the team entry form for that particular match (Substitute a new fully kitted GK for the suspended GK). The suspended GK cannot have any further part of the shoot-out). The replacement goalkeeper is allowed reasonable time to put on protective equipment. If an attacker is suspended during the penalty shoot-out competition, any further shoot-out the player was entitled to take counts as no goal.
9. If during a shoot-out competition, a defending goalkeeper is incapacitated, that goalkeeper may be replaced by another player from within the players listed on the team entry form for that particular match. If the replacement goalkeeper is a field player, that player is allowed reasonable time to put on protective equipment.
10. If an equal number of goals are scored after each team has taken five shoot-outs: a second series of five shoot-outs is taken with the same players. The sequence in which the attackers take the shoot-outs need not be the same as in the first series. The team whose player took the first shoot-out in a series defends the first shoot-out of the next series. When one team has scored or been awarded one more goal than the opposing team after each team has taken the same number of shoot-outs, not necessarily being all five shoot-outs, that team is the winner (Sudden Victory).
11. The same players take part in the second and any subsequent shoot-outs except that an incapacitated goalkeeper can be replaced. The sequence in which the attackers take the shoot-outs does not need to be the same as in the first series; before each shoot-out series, the team manager chooses the order in which the nominated players take the particular shoot-out. In this second and subsequent series, all five nominated players shall take a shoot-out before any of them are eligible to take a further shoot-out.
12. The team whose player has taken the first shoot-out of the first series must defend the first shoot-out of the second series. If further shoot-out series occur teams will alternate taking the shoot-out first.



Member, U.S. Olympic Committee